



Republic of Iraq  
Ministry of higher education & scientific  
research  
University of Basrah  
College of administration & Economics  
Division of Quality Assurance and University  
Performance



## GUIDE OF RECEIVING NEW STUDENTS



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### Brief history

The college was established on 9/1/1971 pursuant to the decision of the Council of Higher Education and Scientific Research No. (Council/D/3/A/5/Q/A) in its third session. The duration of study in the college is four years, and thus the number of graduating classes of bachelor's degree holders becomes (50). Its scientific structure was strengthened and its cognitive and social responsibility deepened by opening postgraduate studies in the Department of Economics in the academic year (1982-1983) to study a master's degree, and it is still continuing, as it was opened in all specializations of the college except for the Department of Management Information Systems, which was established (2018/2019). As for granting a PhD degree in... All college specializations accept the Statistics Department. The Higher Diploma in Economics was opened (2013/2014). The Department of Business Administration also opened higher diploma studies (for strategic planning, project management, and quality management).

### College mission

The College of Administration and Economics at the University of Basrah seeks to provide the best service to the community and parties that exchange interests and benefits with it, and with the university, through accurate diagnosis of their local needs and future expectations, and achieving an effective and efficient response to these needs and expectations by ensuring the quality of all university operations and practices in the college. (Educational / research / consulting / administrative). According to the following...

- Better investment of the college's resources and energies through effective commitment to implementing the provisions of the quality assurance and academic accreditation system related to resource allocation.
- improving the performance of human resources (academic and functional bodies) through participation in specialized and advanced training and development courses inside and outside the country.
- Preparing plans and programs that ensure the use of the resources (material, financial, and technical) available to the college to improve the college's overall performance.
- Participation of all staff (academic and functional) and students in decisions and practices related to them, and those that contribute to developing the college's work and improving its performance.
- Develop a total plan that ensures the provision of requirements, supplies, and mechanisms that make the college's student outputs respond to the labor market and satisfy stakeholders. The investing feedback information in improving future performance of the college
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### College vision

The College of Administration and Economics at the University of Basrah aspires to be among the ranks of distinguished colleges globally in the economic, administrative, financial and accounting fields, and to excel scientifically and administratively and in the quality of service it provides to society and stakeholders at the national, Arab and international levels, and to be committed to the academic professional culture among academics and employees, as well as On pursuing development prospects in the university academic practical aspects (educational, research .and service)

### College goals

The College of Administration and Economics aims to prepare students with high and specialized preparation and provide them with the experience and methodological and technical foundations that this preparation requires to assume leadership responsibility in establishing or managing industrial, commercial, banking and other institutions concerned with services. This is done through intensive educational programs in which the student receives materials that include the latest theories and applied studies in his field of specialization.

## Disciplinary instructions

First: Compliance with the applicable laws, regulations, instructions, and orders issued by the university, the Higher Iraqi Commission for Medical Specialties, the college, or the institute.

Second: Adherence to the uniform prescribed for students, taking into account the privacy of each university or body individually.

Third: The student shall be punished with expulsion for a period of (30) days if he commits one of the following violations:

In fact, he deserves to be punished with a warning, although he was previously punished with a warning penalty.

Bypassing him by speaking against one of the university's employees who is not a faculty member

He defamed a college member in a way that offended him inside or outside the college.

He placed posters - inside the university campus - that violated public order and morals.

Fourth: The student shall be punished with temporary expulsion from the university for a period not exceeding one academic year if he commits one of the following violations:

Marched or incited sectarian or ethnic blocs or political or party gatherings on campus.

He actually assaulted a university employee who is not a faculty member.

He intentionally or through gross negligence causes damage to university or college property.

Bypassing him by speaking at one of the college members inside or outside the college.

Fifth: If it is proven that the student cheated or attempted to cheat in any of the daily, weekly, monthly, or final semester exams, he will be considered to have failed all subjects for that year, and if this is repeated, he will be dismissed from the college and his registration will be deleted from its records.

## Admission requirements

The College of Administration and Economics - morning study - accepts graduates of preparatory studies in its branches (biological - applied - literary - commercial).

Students who graduate from preparatory school have the right to apply for evening study with a total of 420 at a rate of 60%.

Graduates of vocational preparatory school (commerce preparatory school) are exclusively eligible to apply for evening studies

The first graduates of the Administrative Technical Institute who hold a diploma are accepted according to the specialty of graduation.

The preparatory study rate depends upon the student's acceptance.

## Graduation requirements

The duration of study is four years.

One of the requirements for graduation is that the student applies in one of the state departments for one month during the summer vacation in the third stage, even if his result is success in the first round or a redoubling for the second round

When the student excels in his initial studies and obtains a bachelor's degree with the first rank in the college and first in the scientific department - the student is appointed to the college - with the seventh rank - with the job title of research



## Scientific Department

### Economics Department

Graduates of preparatory school (biology - applied - literary) and vocational preparatory (commerce preparatory) are accepted. The graduate is awarded a bachelor's degree in economic sciences with specializations (general economics - strategic planning - oil and gas economics) Specialization takes place in the third stage He is appointed to the seventh grade - with the job title - Assistant Superintendent

### Business Administration Department

Graduates of preparatory school (biology - applied and literary) and vocational preparatory (commerce preparatory) are accepted. It accepts early graduates of the Technical Administrative Institute. The graduate is awarded a Bachelor's degree in Administrative Sciences. He is appointed to the seventh grade - with the job title - Assist. Observant.

### Accounting department

Graduates of preparatory school (biology - applied - literary) and vocational preparatory (commerce preparatory) are accepted. It accepts early graduates of the Technical Administrative Institute. The graduate is awarded a Bachelor's degree in Accounting Sciences. Appointed to the seventh grade - with the job title - Assist. Accountant

### Banking and Financial Sciences Department

Graduates of preparatory school (biology - applied - literary) and vocational preparatory (commerce preparatory) are accepted. The graduate is awarded a bachelor's degree - financial and banking sciences. He is appointed to the seventh grade - with the job title - Assist. Observant.

### Statistics Department

Graduates of preparatory school (biology - applied - literary) and vocational preparatory (commerce preparatory) are accepted. It accepts early graduates from the Technical Administrative Institute. The graduate is awarded a Bachelor's degree in Accounting Sciences. Appointed to the seventh grade - with the job title - Assistant Accountant

## Management Information Systems System

Graduates of preparatory school (biology - applied - literary) and vocational preparatory (commerce preparatory) are accepted.

The graduate is awarded a Bachelor's degree in Management Information Systems Sciences.

He is appointed to the seventh grade - with the job title - Assist. Observant